

Childcare Vouchers: Terms & Conditions for Childcare Providers

- The Childcare Providers agrees to accept Gemelli Childcare Voucher as part of full payment for the services provided to the parent whose details are on the Voucher.
- The Childcare provider must be registered with one of the following bodies:
 - Ofsted in England
 - The Care and Social Services Inspectorate in Wales
 - The Care Inspectorate in Scotland
 - The Health & Social Services Trust in Northern Ireland
- Childcare Vouchers may only be accepted by the Childcare Provider in exchange for childcare services. Vouchers must not be exchanged for cash or change given.
- Vouchers must be presented by the person named on the voucher.
- The Childcare Provider must not charge the parent paying with Childcare Vouchers a handling fee for accepting the payment from Gemelli.
- To redeem paper vouchers the Childcare Provider may do so by one of the following methods:
 - i) Post to:- FREEPOST PLUS RRAJ-RUYL-BXUZ, Gemelli Employee Benefits, Gemelli House, Wood Green, BUCKINGHAM. MK18 5DZ
 - ii) Telephoning on 01280 851113 quoting the Voucher Serial Number and our Carers' ID ref.
 - iii) e-mailing enquiries@gemelli.co.uk quoting the Voucher Serial Number and Carers' ID ref.
- Gemelli Childcare Vouchers agree to make payment to the Childcare Provider detailed on the Vouchers for the full value of the voucher redeemed.
- Gemelli Childcare Vouchers agree to pay the Childcare Provider by bank transfer directly into their Bank Account within 2 working days of receipt of the Childcare Voucher redemption request.
- Paper Childcare Vouchers issued to parents are valid for a period of 12 months from the date of issue.
- Payment will not be made unless a copy of a valid Registration / Approval Certificate has been supplied.
- The Childcare Provider must not issue refunds to parents against fees paid for with childcare vouchers – these refunds should be issued to Gemelli who will arrange for the parent to be refunded through their salary as Tax and NI will be due on any refund.
- Neither party will be liable for any breach of these terms and conditions where caused by circumstances beyond their reasonable control.
- The laws of England and Wales shall govern this agreement.

The Data Protection Act 1998

Gemelli are committed to compliance with the Data Protection Act and work within the framework act provides that defines how personal information can be used. Gemelli will handle your data in accordance with the Data Protection Principles which ensures data is fairly and lawfully processed, processed for limited purposes, adequate, relevant and not excessive, accurate, not kept longer than necessary, processed in accordance with the data subjects' rights, secure, not transferred to countries outside the EEA. Registration No. Z9538446.